



ADMISSIONS POLICY

1 Introduction

- 1.1 The governing body of Tow Law Millennium Primary School applies the regulations on admissions as laid down by County Hall.

2 Aims and objectives

- 2.1 We are an inclusive school that welcomes children from all backgrounds and abilities. We are on track to be awarded the IQM (Inclusion Quality Mark) summer 2022.
- 2.2 All application forms are sent directly to County Hall.
- 2.3 We give parents information on request.
- 2.4 The level of ability of a child or any special needs that she / he may have no part in the admissions policy of the LA

3 How parents can apply for their child to be admitted to our school

- 3.1 The LA is therefore the 'Admissions Authority' for our school. The regulations for entry to each school, where the Admissions Authority is the LA, are published each year by the LA. Parents can receive a copy of these regulations directly from the LA.
- 3.2 The LA publishes a composite admissions prospectus each year, which gives information about how parents can apply for a place in the school of their choice. Parents have a right to express a preference for the school of their choice and they should do so on the application form. Expressing a preference does not, in itself, guarantee a place at this school. Application forms can be obtained from the Education Department of the LA and should be completed by the date stipulated on the forms.
- 3.3 In this area, children enter school in the academic year they become five. There is one admissions date per year, early in September (i.e. at the start of the school year). Therefore, parents who would like their child to be admitted to this school during the year their child is five would ensure that they complete the necessary application form and send to County Hall before the deadline date (the month of October in the prior year).
- 3.4 County Hall will inform both the parents and the school if their child has been awarded a place.

4 Admission appeals

- 4.1 If the LA does not offer a child a place at this school, it is because to do so would prejudice the education of other children by allowing the numbers of children in the school to increase too much.
- 4.2 If parents wish to appeal against a decision to refuse entry, they can do so by applying to the LA. An independent appeals panel then meets to consider all appeals against this decision. An appeals panel's decision is binding for all parties concerned. If the appeals panel decides that we should admit a child to our school, then we will accept this and continue to do all we can to provide the best education for all the children at our school. (Details of appeal arrangements are set out in the Code of Practice on School Admissions Appeals, which came into force in September 1999).

5 The standard number

- 5.1 The standard number is the number of children the school can accommodate. The standard number for our school is 20. Please contact either the school directly or the LA to enquire about specific year groups. We keep this number under review and the governors will apply to change the number if circumstances allow.

6 Infant class size

- 6.1 We teach Foundation Stage and Key Stage 1 children (aged four to seven) in classes that have a maximum number of 30 children.

7 Review

- 7.1 This policy will be reviewed biannually by the school and as required changed circumstances in our school or the local area.

Signed:

Date: Summer 2024

Review Date: Summer 2026